

SHAP PARISH COUNCIL

**Minutes of the Ordinary Meeting
Tuesday 7th November 2011 at 7.30 pm
Venue: Market Cross**

Attendance:

Chairman: Mrs J Jackson

Councillors: Mrs A Bindloss, Miss N. Brass, Mr E. Hodgson, Mr W. Jones,
Mr D Mallinson, Mr D. Newsome, Mr A Sowerby, Mr W Warburg.

District Councillor: Mr N. Hughes

County Councillor Mr T. Lowther

Police None

Clerk Mrs J. Scott-Smith

Public: Two

121/11/11 Apologies for Absence. No apologies for absence were received, but Cllr Warburg advised that he would arrive late for the meeting..

122/11/11 Public Participation.

- 122/11/111 Representatives from the Swimming Pool gave a short presentation about the current situation at the pool. They explained that whilst they are in the same financial position as the previous year, they are unable to go forward with projects. They had managed to build up some reserves due to a grant from Neighbourhood Forum.
- 122/11/112 The rough costs for the period June to September were around £15,000. These are made up of gas, electricity, insurance, water, licences maintenance, lifeguards and training.
- 122/11/113 Two pieces of equipment require repair or replacement; The pool vacuum needs repair, this would cost about £850; and the pool covers are deteriorating and need to be replaced the cost of that being about £900.
- 122/11/114 For any major works, the committee plan to apply for grants. When Eden District Council debated on a grant earlier in the year some mothers and children attended, and this had made a difference. They had received a grant from Westmorland Services to replace the shower slot machine which had still used old currency.
- 122/11/115 Fundraising events had included Shap's Got Talent, a tabletop sale, triathlon event – this was voted very successful and will be repeated, sponsor money from two ladies completing the Great North Run went to purchase new lockers, and participants at the Total Warrior event had used the pool facilities.
- 122/11/116 The latest report on the water quality show it to be perfect, the pool has seen increased use this season, and adult sessions have proved so popular that more may be introduced.

123/11/11 The Minutes of the Ordinary Meeting held on 3rd October 2011 were signed as a true and accurate record.

124/11/11 Declarations of interest. The Chairman declared an interest in item No 10.

125/11/11 Finance

125/11/111 Council RESOLVED to approve the statement of accounts to 31st October 2011. *Proposed Cllr Sowerby, seconded Cllr Hodgson.*

125/11/112 Council RESOLVED to authorise payment of the following accounts:

	Payment between meetings:					
H M R C	-	Tax	&	N I	re p a y m e n t	Q t r 2
	£350.60					
B D O		A u d i t		f e e	2 0 1 0 / 1 1	a u d i t .
	£372.00					
		BT Telephone bill by Direct Debit				
£76.30						
	£798.90				T o t a l	

Signed Jean Jackson (as a true record)

Date: 5th December 2011

Wages – 1st Nov to 25th Nov 2011 [Litter Act 1983, s5; Public Health Act 1987, s144]

£424.20

Clerk's Salary October 2011	£265.37
Clerk's expenses – October 2011	£13.88
N. Ritson, Cleaning bus shelters	£20.00
A. Milne- Grasscutting for 2011	£2,880.00
E. Hudson – Weedkilling	£70.00
Total	£3,673.45

Proposed Cllr Mallinson , seconded Cllr Brass

125/11/113 Clerk requested approval for transfer of funds from N S & I account in the amount of £5,000.00 in order to cover anticipated payments. This was approved.

126/11/11 Planning applications

126/11/111 **Planning decision** – Application No. 11/0472 – Erection of Joinery workshop – Holme Lea, Shap for Mr T. Bentley. GRANTED full permission with conditions attached.

126/11/112 **Planning decision** – Application No. 11/0598 – two storey extension 17 Gayle Avenue, Shap for Mr K. Hutchinson. GRANTED full permission with conditions attached.

126/11/113 **Information** on Planning Application at New Ing Lodge, Shap. (Min Ref.107/10/11 107.3)

126/11/114 Planning decision LDNPA Application Ref 7/2011/3095 Proposed extension of living accommodation into adjacent barn and proposed porch to north west elevation – Toathmain Farm, Bampton for Mr & Mrs D. Bletcher. GRANTED full permission with conditions attached.

127/11/11 Vacancy

127/11/111 Vacancy of Rural Councillor (Minute ref 66/8/11, 92/9/11, 108/10/11)

127/11/112 The Clerk reported that following advice from Eden District Council, a notice of vacancy would be posted on 21st November, and a notice would also appear in Shap Today for December/January.

128/11/11 Budget

128/11/111 Copies of the budget update had been circulated to councillors along with notes to budget and proposed budget precept for 2012/13

128/11/112 The budget update showed some excess expenditure and some shortfalls, *Proposed Cllr Warburg, seconded Cllr Jackson* that moneys from contingencies and underspends be vired to meet shortfalls' Council RESOLVED this action be taken.

128/11/113 The precept for 2012/13 was discussed showed that this would be £19,246.00; slightly less than the current year. *Cllr Hodgson proposed that this be approved, seconded by Cllr Warburg*, Council RESOLVED to approve the precept for 2012/13.

129/11/11 Highways

129/11/111 The clerk had reported that scheduled resurfacing had now been completed and the island removed from near the Kings Arms.

129/11/112 Potholes on Skew Bridge had deteriorated again and these would be reported to Highways.

129/11/113 Clerk had reported erosion of the road surface adjacent to the church gates, but this still had not been repaired, the clerk will make another request.

130/11/11 St. Michael's Church

130/11/111 The Chairman said that the alarm system was now installed but there were some teething problems, with connections to phones. The contribution to the cost would not be required immediately.. (Minute ref 73/8/11, 94/9/11 112/10/11).

131/11/11 Grants Policy

131/11/111 The Clerk had compiled a second draft policy and all Councillors had received a copy to read prior to the meeting.

131/11/112 The Chairman said that a lot of work had gone into this, and asked for its adoption. *Proposed Cllr Mallinson seconded Cllr Newsome*. Council RESOLVED to adopt the Grants Policy.

132/11/11 Memorial to Councillor Weightman.

132/11/111 The Chairman asked for suggestion on what form the memorial to Councillor Weightman might take. Suggestions included a seat, a donation to charity or trees.

132/11/112 It was felt that a seat was not appropriate, as there were already a lot of seats, and it would require maintenance; *Cllr Hodgson proposed that a tree or trees be planted, this was seconded by Cllr Mallinson*. Council RESOLVED that a tree or trees be planted in memory of Councillor Weightman in the Memorial Park to replace some trees that have been felled.

133/11/11 Concrete Road

133/11/111 The Clerk reported that she had received further reports about the bars loose on the cattle grid close to Kemp Howe bridge, and had gone to see it and photograph it. She had met two groups of United

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Utilities staff and spoken to them. They assured her that the cattle grid would have some repairs made to it, but all had underlined the fact that the road was private but was still a permissive bridleway and footpath. Councillors were able to see the photograph of the cattle grid.

134/11/11 Footpaths

134/11/111 The Chairman reported that the work for the footpath alongside the Sports Hall was almost complete, and a kissing gate had been installed.

135/11/11 CALC

135/11/111 CALC are still requesting a Broadband Champion for the Parish. One person had been approached, but as Cllr Warburg had departed from the meeting, the matter will be carried forward to the next agenda.

136/11/11 Memorial Park.

136/11/111 The clerk had written to the organisers for Shap Silly Sports Day about the condition of the football pitch following the event. There had been no reply.

137/11/11 Trees

137/11/111 The Chairman said that two more of the poplar trees in the memorial park need to be felled, this will appear on the next Agenda.

138/11/11 Shap Football Club

138/11/111 A request had been received from Shap Football Club for money towards the cost of a survey of the drainage.

138/11/112 Councillors were concerned about the cost of this, and expressed a wish to meet with representatives of the club to discuss this and ask questions.

138/11/113 The Clerk will contact Ms Ashburner giving her a choice of dates Mondays 14th or 21st November at 7:30p.m. in Market Cross.

138/11/114 The clerk will advise councillors of the date as soon as this can be arranged.

139/11/11 Meetings held to discuss new sports area and Kick wall.

139/11/111 Two meetings had been held to discuss the possibility of having a new sports area and Kickwall on the south tennis court. The Chairman updated councillors on the progress, and on the meetings held with representatives of specialist suppliers.

139/11/112 Mrs Warburg had been co-opted to help with the grant application, and she had devised a questionnaire.

139/11/113 The next meeting will be held on Wednesday 23rd November.

140/11/11 Sports hall

140/11/111 The Clerk had received a report of damage to the Sports Hall, and had passed this on to the County Council who had carried out the necessary repairs.

141/11/11 Correspondence

141/11/111 CALC Information on Recommended Practice for Local Authorities on Data Transparency.

141/11/112 Shap Football Club reply about reported hole on pitch.

141/11/113 Eden District Council - suggestion for carrying out consultations electronically.

141/11/114 Community Green Spaces – newsletter.

141/11/115 Brochure on Queen's Jubilee beacons.

141/11/116 Details of new bus time table with effect from 31st October

141/11/117 Cumbria Rural Forum conference 7th December – 'Young People in Rural Isolation'.

141/11/118 CALC – Funding for local energy projects.

141/11/119 CALC – EALC AGM minutes and details of vacancies.

141/11/1110 Cumbria County Council re minerals and waste in Furness.

141/11/1111 Letter advising of works on Hackthorpe and Bainbridge Gate bridge north of Shap on A6 commencing 7th November.

141/11/1112 Letter from Fire Brigades Union about concerns over planned move of call centre from Cockermouth to Cheshire. Clerk was asked to write in support of the FBU.

141/11/1113 EDC Chairman's Carol service – invitation. Cllr Hodgson said that he would like to go..

142/11/11 Matters for report.

142/11/111 Cllr Sowerby reported that a slate and some lead had been lifted up on the stone bus shelter. Cllr Mallinson said that he would attend to it.

142/11/112 Cllr Hodgson reported a loose manhole cover just north of the Greyhound Hotel. The clerk will pass this on to Highways.

142/11/113 Cllr Brass reported concerns over a dog owner who was encouraging his dogs to be noisy when walking them early in the morning and late at night. The Chairman suggested that she report this to Environmental Health.

- 142/11/114 Cllr Mallinson asked the Clerk about getting the replacement cord for the flagpole. Clerk said that she needed to get to a ship's chandlers for the best cord, but would try to do so soon.
- 142/11/115 Cllr Hughes reported on the plans for bringing Electricity from the west coast into the main grid. One of the possibilities was routing a new pylon system across Cumbria and down the M6 by Shap.
- 142/11/116 Cllr Lowther said that he had emailed Highways with the correct contact details for Shap Parish Council.
- 142/11/117 The Chairman asked for a volunteer to lay the Poppy Wreath on Remembrance Sunday. Cllr Sowerby agreed to do this.

143/11/11 Date of next Council meeting Monday 5th December.

144/11/11 Please note: A Quarry Liaison Meeting will also be held on Monday 5th December at 10-30 a.m.

The meeting closed at 9:45p.m.