

SHAP PARISH COUNCIL

**Minutes of the Ordinary Meeting
Monday 7 April 2008 at 7.30 pm
Venue: Market Cross**

Attendance:

Chairman: Mrs J Jackson
Councillors: Mrs A Bindloss, Mrs P Watson, Mr D Mallinson, Mr E Hodgson,
Mr A Sowerby, Mr G Stainton, Mr W Warburg, Mr M Weightman
District Councillor: Mr N Hughes (from 9.15 pm)
Clerk: Mrs D Waterworth
Members of the public: Four

At the Chairman's discretion and to accommodate members of the public, agenda items 5.1, 5.2 and 5.3 were dealt with in reverse order.

1/4/08 Apologies for absence Cllr Harrison, PC Hodgkinson, CSO Brownrigg.

2/4/08 Minutes of the Ordinary Council Meeting of 3 March 2008 signed as a true and accurate record.

3/4/08 Declarations of interest Cllr Jackson declared a personal and prejudicial interest in item 5.1 as a neighbour of the applicant, Cllr Mallinson declared a personal and prejudicial interest in item 5.2 due to business interests and Cllr Warburg declared a person interest in item 5.3 as Chairman of the Sports Hall Committee.

4/4/08 Finance

.1 Council RESOLVED to approve the Statement of Accounts as at 4 April 2008. *Proposed by Cllr Watson, seconded by Cllr Bindloss.*

4.2 Council RESOLVED to authorise payment of the following accounts:

Payments made between meetings:

British Gas Business – electricity (Direct Debit) [LGA 1972, s 111]	£63.87
Clerk's salary – March 2008 [LGA 1972, s 112]	£175.78
Wages – 7 March to 4 April 2008 [Litter Act 1983,s 5; Public Health Act 1987,s144]	£477.10
HMRC – Tax & NI Jan to 4 April 2008 [LGA 1972, Litter Act 1983]	<u>£623.68</u>
Total	£1340.43

Payments for approval this meeting:

CALC – annual subscription 2008/9 [LGA 1972, s 143]	£236.50
CALC – Local Councils Review subscription 2008/9 [LGA 1972, s 143]	£13.50
Shap Pre-school Playgroup [LGA 1972, s 137]	£400.00
CCC (Shap CDC) – Shap Today extra copy [LGA 1972, s 142]	£20.00
Post Office – stamps (20 @ 48p, 84 @ 34p, 24 @ 24p) [LGA 1972, s 111]	£43.92
Viking Direct – office supplies [LGA 1972, s 111]	£97.76
G Mallinson Ltd – football stand groundworks [LG (Misc Prov) Act 1976, s 19]	£2637.87
Tigna – football stand structure & installation [LG (Misc Prov) Act 1976, s 19]	<u>£7373.12</u>
Total	£10822.67

Proposed by Cllr Hodgson, seconded by Cllr Warburg.

Signed(as a true record) **Date**

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5/4/08 Planning applications:

5.1(5.3) 08/0226 Land adjacent to Peggy Nut Croft – construction of single storey Medical Centre, associated car parking & access. The Chairman pointed out that the Parish Council had not been consulted prior to receiving the plans. She provided information on the meeting she had attended with the PCT, County Councillor, District Councillor and Chairman of the Sports Hall Committee. Cllr Bird had requested a public meeting which was being planned for the week commencing 28 April 2008. Alternative access via the lane at the eastern edge and across sports hall land owned by CCC had been ruled out because the lane was in unknown ownership. Members of the public were in support of the provision of a new Medical Centre but had serious concerns about the route of access, increased traffic and parking along Peggy Nut Croft with resultant safety issues, the height of the site in relation to neighbouring houses and the intrusive affect on the lives of those living there. A suggestion was made that if the scheme should go ahead then the opportunity for traffic calming should be initiated.

Council RESOLVED to defer its representation on the planning application until after their next meeting on 12 May 2008 or, if the necessary extension of time could not be granted, to convene a separate meeting. *Proposed by Cllr Warburg, seconded by Cllr Hodgson.*

.2 08/0209 Methodist Chapel, Shap – redevelopment of former chapel to create eight residential units. Cllr Mallinson left the room after initial questioning. Council agreed to object to the application. Cllr Mallinson returned to the room.

5.3(5.1) 08/0161 Sunways, Shap – increase height of roof to provide additional bedrooms. Cllr Warburg took the Chair and Cllr Jackson left the room. Council agreed to object to the application. Cllr Jackson returned to the room and resumed the Chair.

5.4 Planning decision – 7/2007/3134 (LDNPA) Shap Pink Quarry, installation of transmission dishes, ground based cabinets and ancillary development – granted.

5.5 Planning decision – 07/1024 The Crown, Shap, upgrade existing pub patio area (paving & Jumberella) - granted

6/4/08 Bus shelter lighting and related correspondence – for consideration. Council rejected the idea of lighting the bus shelter.

7/4/08 Insurance and assets review – to appoint a working group/convene a meeting. It was agreed that Cllrs Watson, Jackson, Sowerby and Warburg together with the Clerk would meet on Monday 21 April at 9.30 am at the Market Cross to review the insurance and assets.

8/4/08 Internal Audit system review & audit plan 2008/9 – report and approval. As part of the requirements resulting from changes in the Accounts and Audit Regulations, the report of the working group had been circulated for approval. Council RESOLVED to approve the report on the review of the Internal Audit system and the audit plan for 2008/9. *Proposed by Cllr Warburg, seconded by Cllr Weightman.* The Clerk informed the Council that a report from the Internal Auditor could be expected before the end of April 2008 after the second Internal Audit in mid April. As well, Council were made aware that a new Internal Auditor would be required for subsequent audits.

9/4/08 Football stand – notice of further grant awards and project update. The Clerk informed the meeting that two further grants of £800 from Eden Fells Neighbourhood Forum and £200 from Cumbria Playing Fields Association had been awarded, in addition to the £5,475 from the CALS fund which had already been paid and banked. The project was complete apart from a Fire Safety Management plan which the Clerk was preparing.

10/4/08 Annual Parish Meeting 21 April 2008 – final arrangements. The agenda was circulated and the Chairman asked Councillors if they would give their minds to questions for the main speakers and let the Clerk know so that these could be passed on to the relevant guest in advance. The question of the size of the Green Room was raised and the Chair agreed to see if the main room was available.

Signed(as a true record) Date

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11/4/08 Correspondence:

- .1 Council acknowledged receipt of report from EDC that on inspection on Monday 10 March all litter bins had been emptied by lunch time. Council noted the emptying schedule at the recycling centre. The Chairman thanked Cllr Sowerby for his monitoring report which presented a two-week snapshot of the emptying schedule at the site. Council had learned from the C&W Herald that EDC had allocated funding for upgrading the Shap recycling site to incorporate fencing. The Chairman expressed the view that further consultation was needed to determine exactly what improvements were needed.
- .2 Council acknowledged receipt of notice of consultation on options for new Political Arrangements at EDC. – deadline 14 April 2008. Cllr Warburg outlined the options and the background to them. Council RESOLVED to support the Option 1, A Cabinet with Leader, elected by the Council. *Proposed by Cllr Warburg, seconded by Cllr Stainton.*
- .3 Council acknowledged receipt of response from Highways re gully emptying due on 20 March 2008. The Clerk informed the meeting of the prompt response of Highways to the blocked gullies and consequent flooding situation in Croft Avenue on Saturday 29 March during the early evening and the subsequent jetting of the drains. Council felt that although several gullies had been attended to there were still some outstanding gully problems to be dealt with. The Clerk would keep reporting those brought to her attention.
- .4 Council acknowledged receipt of letter from Judith Cooke, Eden parish councils' representative on LDNPA.
- .5 Council acknowledged receipt of update from Cumbria Rural Housing Trust.
- .6 Council acknowledged receipt of email update on Eden Housing Association plans for West Lane. The Chairman informed the meeting that some amendments were under consideration, notably, the siting of houses on the higher side.
- .7 Council acknowledged receipt of notice of Eden Police Community Liaison Forum meeting at Appleby on 28 April.
- .8 Council acknowledged receipt of a copy of the Parish Charter for Eden.
- .9 Council acknowledged receipt of consultation on proposed changes to draft Regional Spatial Strategy – deadline 23 May 2008. This item was deferred for response until the next meeting; in the meantime Cllr Warburg agreed to study the documentation.
- .10 Council acknowledged receipt of consultation on the Cumbria Minerals & Waste Development Framework – deadline 30 May 2008. The item was deferred for response to the next meeting.
- .11 Council acknowledged receipt of Friends of the Lake District , Rural Greens Project publication.
- .12 Council acknowledged receipt of request for donation from Great North Air Ambulance Service. This item was deferred to the next meeting.
- .13 Council acknowledged receipt of request for donation from Mencap (North West). This item was deferred to the next meeting.

12/4/08 Matters for report:

- .1 Chairman reported that she had received thanks from a resident of Croft Avenue regarding the Council's efforts re the blocked gullies mentioned in item 11,3 above. The Clerk had received separate thanks relating to the same matter.
- .2 The Chairman informed the meeting that Corus had expressed the wish for closer ties with the Parish Council. Peter Cartmell would be attending the next meeting.
- .3 The Chairman informed the meeting of the urgent need to amend the terms of the lease for the Youth Centre provisionally agreed early in 2007. After discussion of the various terms of the lease, Council agreed that Cllrs Bindloss, Warburg, Sowerby, Stainton and Jackson would meet on Thursday 10 April at 9.30 am to finalise the terms. Cllr Warburg asked if a reversion clause had been included. The Clerk was asked to obtain a draft of the lease.
- .4 The Chairman informed the meeting that the business rates paid by the Parish Council had been considerably reduced and would cost £161.22 for the 2008/9 year.
- .5 Cllr Sowerby reported flooding at Hardendale relating to the quarry. He would provide the Clerk with further details.
- .6 Cllr Sowerby reported excessive dog fouling on Sandy Lane and on the Sports Hall site. The Clerk would inform the Community Warden.
- .7 Cllr Bindloss reported that a small section of both sides of the bridge at Shap Abbey had been repaired to date (CALs funded project).
- .8 Cllr Harrison had reported via Cllr Hodgson that there was flooding on the road down to Wet Sleddale with 3-5 inches of standing water. The Clerk would report to Highways.
- .9 Cllr Warburg reported that there was nothing new in relation to the Sports Hall; the building was not suitable for refurbishment.
- .10 Cllr Mallinson suggested that an article about the new Dog Control Orders should be placed in the next edition of Shap Today. The Clerk would prepare a synopsis.

Signed(as a true record) **Date**

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- .11 Cllr Mallinson reported a significant increase in the police presence in the area and praised the work of CSO Brownrigg. The Clerk was asked to write expressing the Council's observations and appreciation.
- .12 Cllr Watson suggested that the Community Warden should be invited to a public meeting.
- .13 Cllr Stainton expressed dismay that the central reservation opposite the Kings Arms had been repaired and not removed as he had hoped.
- .14 Cllr Hughes informed the meeting that there was to be a litter bin review by EDC.
- .15 Cllr Hughes apologised in advance if he was late for the next ordinary meeting of the Council. He would attend the Annual Parish Meeting on the 21st April.
- .16 The Clerk reported that she had received a letter from the LDNPA indicating that Parish Tours are to be recommenced.
- .17 The Clerk reported that the Wasdale Housing remodelling would commence early 2009.
- .18 The Clerk reported that she had received information on the Calor Gas Village of the Year Competition 2008.

13/4/08 Date of next meetings:

Date of Annual Parish Meeting: Monday 21 April 2008 at 7.30pm in the Memorial Hall Green Room.

Date of Annual Council Meeting followed by Ordinary Meeting: Monday, 12 May 2008 at 7.30pm at the Market Cross.

The meeting closed at 9.50 pm.

Signed(as a true record) **Date**