

SHAP PARISH COUNCIL

**Minutes of the Ordinary Meeting
Monday 7 January 2008 at 7.30 pm
Venue: Market Cross**

Attendance:

Chairman: Mrs J Jackson
Councillors: Mrs A Bindloss, Mrs P Watson, Mr D Mallinson, Mr E Hodgson,
Mr A Sowerby, Mr G Stainton, Mr W Warburg, Mr M Weightman
District Councillor: Mr N Hughes
Clerk: Mrs D Waterworth

Open Forum: No members of the public attended.

1 Apologies for absence Cllr H Harrison.

2 Minutes of the Ordinary Council Meeting of 3 December 2007 signed as a true and accurate record.

3 Declarations of interest Cllr Jackson declared a personal interest in item 8 as Chair of the Local History Society.

4 Finance

4.1 Council RESOLVED to approve the Statement of Accounts to 28 December 2007. *Proposed by Cllr Mallinson, seconded by Cllr Warburg.*

4.2 Council RESOLVED to authorise payment of the following accounts:

Payments made between meetings:

British Gas Business – electricity (Direct Debit)	£34.93
Stacy Lewis – gardening	£80.00
Wages – 7 December to 28 December 2007	<u>£480.17</u>
Total	£595.10

Payments for approval this meeting:

HMRC – Tax & NI October to December 07	£639.73
S Hodgson – removal of trees in play area	£595.00
Viking Direct – office supplies	£81.04
Clerk’s salary – December 2007	<u>£176.00</u>
Total	£1491.77

Proposed by Cllr Mallinson, seconded by Cllr Warburg.

4.3 The Clerk again drew attention to the four areas of overspend, namely, grasscutting, repairs/maintenance, sports facilities and wages. Council RESOLVED to approve the budget update. *Proposed by Cllr Warburg, seconded by Cllr Hodgson.*

5 Planning

5.1 7/2007/3134, Shap Pink Quarry, installation of 2 x .6m dia transmission dishes and 1 x .3m dia transmission dish on existing 48m high electronic communication masts plus 2 ground based cabinets and ancillary development. There were no objections and the Clerk was asked to write a letter in support of the application.

5.2 06/0934, West Lane, Shap, construction of 6 affordable dwellings – application withdrawn.

Signed(as a true record) **Date**

- 5.3 Planning decision - 07/0692 Fell House, Shap, A3 restaurant use & delivery – granted.
- 5.4 Planning decision – 07/0827 Rosgill Head Farm, Bampton, extension of agricultural shed – granted.
- .5 Planning decision – 07/0871 11 Church Street, Shap, first floor extension – granted.
- 5.6 07/1024, The Crown, Shap, erection of Jumberella. No objections.
- 6 Highways – report on Area Highways Team trial.** The Clerk reported that there was no evidence that the team had visited Shap on or since their scheduled start date of 3 December 2007. The Clerk had written to Highways expressing the Council’s disappointment at the team’s absence and lack of communication; a response had yet to be received. Depending on the response, Council agreed that the Clerk should write to Cllr Bird acquainting him with the situation.
- 7 Developing affordable homes in rural parishes – report of workshop 14 December 2007 (notes circulated).** The Clerk had circulated notes outlining the main points of the series of workshops and in particular the possibility of the Parish Council taking a more active role in collecting evidence of need for affordable homes within the parish. Council agreed that the Clerk should contact EDC about such further involvement.
- 8 To approve the Market Cross agreement with Shap Local History Society.** Council RESOLVED to approve the agreement with the Shap Local History Society and agreed to pay the electricity charges until 31 March 2008. *Proposed by Cllr Warburg, seconded by Cllr Hodgson.* Two copies of the document were signed and witnessed.
- 9 Quality Parish Council Status – scheme and implications for Shap Parish Council.** The Clerk had circulated a synopsis of the scheme and its implications for Shap Parish Council. After considering the tests and possible benefits Council RESOLVED to start the process of acquiring Quality Parish status and, as a starting point, Councillors’ names and contact details would be published on subsequent newsletters and on the noticeboard. *Proposed by Cllr Hodgson, seconded by Cllr Warburg.*
- 10 Football stand – project update.** Council received details of two further quotations for the manufacture and erection of the replacement stand minus groundworks and a further quotation was being processed. The Clerk informed the meeting that as a result of the reduced grant from CALSF a further £3,500 would possibly be needed from the Parish Council on top of the original estimated Parish Council contribution of £2,448. This would include an estimated sum of £2,200 for groundworks. Cllr Mallinson reminded the meeting that confirmation was needed from the contractor that they held public liability insurance. Council RESOLVED to complete the project as intended. *Proposed by Cllr Weightman, seconded by Cllr Sowerby.* Council agreed to form a committee to assess the quotations and select a contractor. The committee to comprise, Cllrs Hodgson, Sowerby, Mallinson and Jackson would meet on Tuesday 15 January 2008 at 9.30 am.
- 11 Correspondence:**
- .1 Council acknowledged receipt of the response from EDC to Cllr Hughes re his enquiry relating to Shap’s street cleaning grant which indicated that no increase would be forthcoming. Cllr Hughes outlined a possible basis for pursuing the matter further, i.e. failure to fulfil a statutory duty with the possibility of involving the ombudsman. The Clerk had written to EDC to invite Dennis George to a meeting to discuss the whole street cleaning matter and a reply was awaited.
- .2 The Clerk informed the meeting that as a result of her enquiries with EDC it was unlikely that a dog waste bin would be provided except at cost to the Parish Council. The Chairman read out a letter received from the street cleaner. Discussion ensued in relation to the health and safety risk involved in emptying ordinary litter bins containing wrapped dog waste. Cllr Warburg offered to investigate further the matter of EDC written policy. The Clerk was asked to find out the cost of emptying a dog waste bin.
- .3 Council acknowledged receipt of correspondence re litter bin emptying and noted the disparity between EDC’s view of TFE’s assignment to empty all nine bins and the street cleaner’s report on this subject. Cllr Hughes referred the Council to the regulating authority, LACORS, which might offer some advice on these matters. The Clerk would investigate.

The related matters of street cleaning, dog waste disposal and litter bin emptying would be discussed with Mr George at a meeting to be convened.

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- 11.4 Council acknowledged receipt of an email response from Cumbria Police re car parking near Woodville Terrace, which also contained observations about the state of the bus shelter, the associated reluctance of passengers to stand in the shelter and possible removal of the fixed seating. Councillors were able to quote from regular experience of negotiating the traffic along the particular stretch of road and continued in their view that the parking posed an offence and hazard. Members expressed concern about the threat to remove the fixed seating in the bus shelter and hoped that this would be a matter for consultation. The Clerk was asked to reply to this effect.
In relation to the comments about the state of the bus shelter, the Chairman read out a note from the street cleaner on this subject which confirmed that the shelter was cleaned weekly and offered another explanation of bus users' reluctance to stand in the shelter.
- .5 Council acknowledged receipt of response from Eden Housing Association re litter in field adjoining West Lane. Cllr Bindloss reported that she had been informed by the owner of field that the Parish Council has permission to net the gate to stop litter blowing through to the field.
- .6 Council acknowledged response from Hanson re road sweeping.
- .7 Council acknowledged receipt of information and poster re new Cumbria Supported Lodgings scheme.
- .8 Council acknowledged receipt of correspondence from VAC re grants & newsletter on Community Plans.
- .9 Council acknowledged receipt of CCC Annual Report.
- .10 Council acknowledged receipt of invitation to Eden Local Strategic Partnership AGM – 7 January 2008.
- .11 Council acknowledged receipt of notice of forthcoming recycling credit of £415.74.
- .12 Council acknowledged receipt of notification that the Cumbria Wind Energy Supplementary Planning Document had now been adopted by EDC and will form part of the planning policy framework. It is available to view on EDC's website.
- .13 Council acknowledged receipt of CALC circular for December 2007/January 2008.
- .14 Council acknowledged receipt of Highways newsletter – Winter 2007.

12 Matters for report.

- .1 The Clerk informed the meeting about the proposed workshop/ road show for Councillors dedicated for Shap Parish Councillors. All members agreed to attend on Monday 18 February at 7.00 pm. The Clerk would book the Green Room in the Memorial Hall for this session.
- .2 Council authorised the Clerk to place the Grasscutting invitation to tender notice in the Cumberland and Westmorland Herald immediately.
- .3 Council noted that the Clerk would be on holiday from 31 January to 15 February. Cllr Warburg offered to take the minutes at the 4 February meeting of the Council.
- .4 The Clerk drew attention to the Cumbria PCT public meetings re the "Closer to Home" proposals.
- .5 Council agreed to hold the Annual Parish Meeting on Monday 21 April 2008. The Clerk would book the Green Room for this event and a notice would be placed in Shap Today informing parishioners of the event and requesting topics for the agenda.
- .6 The Clerk reported that in relation to the Public Toilet refurbishment the architect, Paul Brunson, had confirmed that tenders were being sought and work would commence on site at the end of March. Cllr Hughes reported that he was aware that the money had been put back into next year's programme. He alerted the Council to the Community Call for Action initiative which would enable parishioners to petition for action should the need arise.
- .7 Cllr Stainton requested that the Clerk ask for the salt bin at Croft Terrace to be replenished and Cllr Bindloss made a similar request in relation to the road approaching Shap Abbey.
- .8 Cllr Stainton reported on the unmarked, raised and projecting kerb beyond the bridge at Shap. The Clerk would inform Highways.
- .9 Cllr Hodgson reported sewage escaping from a burst pipe in the field at Green Farm which was now entering the river. The Clerk would inform United Utilities and the Environment Agency.
- .10 Cllr Warburg reported that the Badminton Club had received grant money of £800.
- .11 Cllr Sowerby reported that moles were working in the children's play area. The Chairman would contact Mr Hudson to ask him to deal with this problem. It was noted also that the rolling of the area after tree demolition had not yet been completed. The Clerk was asked to remind Mr Hodgson when payment was sent.
- .12 Cllr Mallinson raised the matter of locating the spare litter bin. It was agreed that this should be placed nearer to the library entrance at the point where the wall angles back.
- .13 The Chairman flagged up the need for the bus shelter to be painted and it was agreed that this should be done in the Spring.
- .14 The Chairman reported that in relation to the fencing at the Memorial Park, Network Rail had been asked for an update and the response indicated that a meeting of fencing contractors was imminent.
- .15 The Chairman expressed concern about the situation at the recycling centre which resulted in an unattractive central site to the village and the ongoing costs to the Parish Council in terms of cleaning

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duties. A blocked drain in the school area had resulted in some flooding of the car park which, together with wind distribution of flytipped litter, had further blocked a gulley. This latter had been cleaned out by Cllr Sowerby but the drain was an ongoing problem which the school was investigating. The Clerk was pursuing the recycling problems with EDC, especially in relation to the frequency of emptying.

13 Date of next meeting: Monday, 4 February 2008.

Date of training workshop, Monday 18 February 2008.

The meeting closed at 9.35 pm.

Signed(as a true record) Date