

SHAP PARISH COUNCIL**Minutes of the Ordinary Meeting
Monday 2 June 2008 at 7.30 pm
Venue: Market Cross****Attendance:**

Chairman:	Mrs J Jackson
Councillors:	Mrs A Bindloss, Mrs P Watson, Mr D Mallinson, Mr H Harrison, Mr E Hodgson, Mr A Sowerby, Mr W Warburg, Mr M Weightman
District Councillor:	Mr N Hughes
Clerk:	Mrs D Waterworth
Public:	None

32/6/08 Apologies for absence Cllr Stainton

33/6/08 Minutes of the Extraordinary Meeting of 30 April 2008 and the Annual Council Meeting and Ordinary Meeting of 12 May 2008 signed as a true and accurate records.

34/6/08 Declarations of interest None

35/6/08 Finance

35.1 Council RESOLVED to approve the statement of accounts to 30 May 2008. *Proposed Cllr Bindloss, seconded Cllr Mallinson.*

35.2 Council RESOLVED to authorise payment of the following accounts:

Payments made between meetings:

EDC – car park rates (Direct Debit) [Road Traffic Act 1984, s57]	£54.00
Wages – 16 May to 30 May 2008 [Litter Act 1983, s5; Public Health Act 1987, s144]	<u>£295.47</u>
Total	£349.47

Payments for approval this meeting:

D Kipling – grasscutting [Highways Act 1980, s96; LGA 1976, s19]	£129.25
Chair's allowance [LGA 1972, s15]	£300.00
Gt North Air Ambulance [LGA 1972, s137]	£100.00
Mencap NW [LGA 1972, s137]	£30.00
Clerk's salary – May 2008 [LGA 1972, s112]	£189.90
Postage - reimburse special delivery costs [LGA 1972, s111]	<u>£4.60</u>
	Total

£753.75

Proposed Cllr Warburg, seconded Cllr Sowerby.

35.3 Council acknowledged receipt of a budget update. It was noted that part of expenditure on the football stand not covered by grants would be drawn from reserves as agreed in the 2007/8 financial year.

36/6/08 Planning applications:

- .1 08/0402, Greenaway Crossings, Wandsworth Gdns, Shap – extension to lobby/porch. No objections.
- .2 7/2008/3032, Rawfoot, Bampton, Penrith – lean to general-purpose building. No objections.
- .3 08/0342, Plane Trees Barn, Shap – erection of detached double sectional wooden garage. Council RESOLVED to object on the grounds that the proposed building was within the curtilage of a listed

Signed(as a true record)

Date

building and as such the materials, particularly the roofing materials, were at odds with the character of the original building and inappropriate for the location. *Proposed Cllr Warburg, seconded Cllr Hodgson.*

The Clerk reported that four planning decision notices had been received, all granted, and would be reported formally at the next meeting.

- 37/6/08 To consider appointing a planning committee to deal with applications.** After discussion focussing largely on timescales within which responses have to be made to EDC, Council agreed to continue as at present and would monitor the situation over the next three months.
- 38/6/08 Insurance and assets review – additional insurance cover.** Council RESOLVED to increase the insurance cover on the Memorial Park gates (all risks) and, after checking, include the car park walling (accidental damage). *Proposed Cllr Warburg, seconded Cllr Hodgson.*
- 39/6/08 Youth Club Lease – update and further action.** The Chairman deferred this item until the next meeting.
- 40/6/08 Recycling Centre – report of meeting with EDC.** Council were informed of the discussions and the proposal to erect a screening fence around the bins which would retain blown litter with access for emptying; EDC would look at the provision of a concrete base and provide plans for approval. The clothing bank would be removed and the plastics cage installed in its place. Council acknowledged receipt of the plans from EDC and chose Option 1 and the Clerk was asked to convey this choice to EDC.
- 41/6/08 Health & Safety training provision – to receive information.** The Clerk reported information from CALC re the need for recognised training for anyone undertaking weed killing tasks. This was reinforced in information from EDC where the specialist nature of the work, the provision of training at Newton Rigg on mixing and the application of weed killer and qualifications were highlighted. It was agreed that Highways would do all the kerb and pavement weed killing and the Clerk confirmed that she had asked for this to be done early in the Highways programme. The Chairman would contact Mr Hudson re tennis court weed killing.
- 42/6/08 Highways improvements - meeting to decide priority for inclusion in 2009 Highways budget.** The Chair reported on the meeting with Highways to reach agreement about improved signage for Shap. It was anticipated that obtaining signage off the M6 (Highways Agency) would be problematic and that villages on the A6 such as Hackthorpe, Clifton and Lowther would need to be consulted. It had been agreed that Highways would provide a signage plan within six weeks for consideration by the Council. In addition, a meeting was arranged for Monday 9 June 2008 at the Co-op to identify part of the overall traffic-calming scheme for early implementation. Discussions would cover car parking and crazy paving.
- 43/6/08 Litter bin replacements – to consider cost and further action.** The Clerk reported that EDC would provide a replacement bin at Croft Avenue and one north of Fell House. Council RESOLVED to purchase a slim line Evolution litter bin for the site adjacent to the bus shelter at a cost of £203.53. *Proposed Cllr Hodgson, seconded Cllr Sowerby.*
- 44/6/08 To consider the appointment of a trainee parish clerk.** At the Chair's suggestion this item was moved to the end of the meeting. Council agreed to place an advertisement for an Assistant Clerk (to work alongside the Clerk) with CALC, on the notice board, in the C&W Herald, at the school and at the Co-op. The Clerk was asked to draft a simple advert.
- 45/6/08 Correspondence:**
- 45.1 Council acknowledged receipt of public opinion questionnaire from Amey Mouchel re recent M6 roadworks. Cllr Hodgson offered to complete this.
- 45.2 Council acknowledged receipt of notice of consultation re EDC Local Development Framework: Housing Development Plan Document: on proposed Alternative Sites – deadline 27 June 2008. Cllr Warburg pointed out that there was no presumption of inclusion in the final plan. Council agreed to meet on Monday 9 June at 7.30 pm to consider its response. District Cllr Hughes informed the meeting that Eden Housing Association would welcome an up-to-date Housing Needs Survey on which to base their programme. Contact would be made with EDC to start this ball rolling.
- .3 Council acknowledged receipt of questionnaire re EDC Sport and Recreation Strategy – deadline 2 July. The Clerk and Chair had completed and returned the document.
- .4 Council acknowledged receipt of event organised by Cumbria Rural Housing Trust on Owning Community Assets (e.g. affordable housing), 26 June 08, Melmerby Village Hall, 9.30 – 4.00.

Signed(as a true record)

Date

- .5 Council acknowledged receipt of advance notice of consultation on LDNP – LDF: Preferred Options for the Core Strategy and the Minerals & Waste Core Strategy – deadline 11 July 2008. The Clerk reported that the documents had arrived and Cllr Warburg agreed to peruse them and report back.
- .6 Council acknowledged receipt of information on Heartstart Training. The Clerk was asked to contact North West Ambulance Service NHS Trust to arrange a local meeting to which parishioners and Members would be invited.

46/6/08 Matters for report.

- .1 The Chair reported that a meeting had been arranged with Peter Cartmel for Monday 16 June at 10.00 am and all Councillors would be welcome to attend.
- .2 Cllr Sowerby reported that a new litter bin at Croft Avenue had already been provided.
- .3 Cllr Sowerby reported that volunteers would be renewing the lettering at Shepherd’s Rae and cutting the grass around the seats.
- .4 Cllr Hughes reported that the Chief Executive visited Shap on Wednesday 28 May and took particular interest in the swimming pool.
- .5 Cllr Hughes reported that the new governance arrangements were now in transition at EDC, that he would be part of the Governance and Performance scrutiny committees, that the Forward Plan was expected to be unveiled at the next EDC Council meeting and that Cllr Brunskill (Independent) was the new Chairman of the District Council.
- .6 Cllr Hodgson reported a rattling drain cover on the A6 outside Lyndene, immediately north of the Greyhound Inn. The Clerk would report this to Highways.
- .7 Cllr Watson reported that a Senior Youth Club Leader was wanted as advertised in Shap Today.
- .8 Cllr Mallinson reported the demise of two cherry trees to the south side of the Kings Arms. The Chair would investigate.
- .9 Cllr Bindloss reported a blocked flood drain on the Shap-Bampton road at High Building road end which was resulting in flooding to adjacent fields. The Clerk would report to Highways.
- .10 The Clerk reported that a Completion Certificate for the football stand had been received from EDC.
- .11 The Clerk reported that she had received one quotation for removal of four trees in the Memorial Park and that a second tree surgeon would be submitting a quotation after his visit of 2 June 2008.

47/6/08 Date of next meeting: Monday 7 July 2008.

The meeting closed at 9.15 pm.

Signed(as a true record)

Date