

**SHAP PARISH COUNCIL**

**Minutes of the Ordinary Meeting  
Monday 3 March 2008 at 7.30 pm  
Venue: Market Cross**

**Attendance:**

Chairman: Mrs J Jackson  
Councillors: Mrs A Bindloss, Mrs P Watson, Mr E Hodgson,  
Mr A Sowerby, Mr G Stainton, Mr W Warburg, Mr M Weightman  
District Councillor: Mr N Hughes  
Clerk: Mrs D Waterworth  
Members of the public: None

---

- 1 **Apologies for absence** Cllr Harrison, Cllr Mallinson, PC Hodgkinson.  
2 **Minutes of the Ordinary Council Meeting of 4 February 2008** signed as a true and accurate record.  
3 **Declarations of interest** None.

4 **Finance**

4.1 Council RESOLVED to approve the Statement of Accounts to 29 February 2008. *Proposed by Cllr Bindloss, seconded by Cllr Hodgson.*

4.2 Council RESOLVED to authorise payment of the following accounts:

Payments made between meetings:

British Gas Business – electricity (Direct Debit)	£27.87
Wages – 8 February to 29 February 2008	<u>£381.68</u>
<b>Total</b>	<b>£409.55</b>

Payments for approval this meeting:

Clerk's salary – February 2008	£175.78
Postage stamps (36 x 34p, 8 x 48p)	16.08

Payments to be made at the end of March

Wages – 7 March to 31 March 2008	TBC
HMRC – Tax & NI Jan to March 2008	£623.68
Clerk's salary – March 2008	<u>£176.00</u>
<b>Total</b>	<b>£991.54</b>

*Proposed Cllr Warburg, seconded by Cllr Sowerby.*

5 **Planning applications:**

.1 08/0018 9 Brackenber Lodge, Shap – erection of 2-storey rear extension and change of use to bed & breakfast. No objections.

6 **Premises licence Fell House Shap for sale/supply of alcohol and to allow holding regulated entertainment from Monday to Sunday 10am to 12 midnight and to 2am on Bank Holidays and New Year's Eve.** Council noted the licensing application made in respect of the above premises and authorised the Clerk to raise an objection and convey its concerns. (Cllr Hughes did not participate in the discussion).

Signed .....(as a true record) Date .....

Minute  
13-07/8  
42

- 7 Shap Pre-school Playgroup request for financial assistance.** Council RESOLVED to make a grant of £400 to the group. *Proposed by Cllr Hodgson, seconded by Cllr Watson.*
- 8 Annual Parish Meeting – 21 April 2008 – topics for agenda.** Various topics were suggested and the Clerk was authorised to invite the new Chief Executive of EDC to be the main speaker with short presentations from one or more of the following: Highways (Shap improvements scheme), Police (parking in general and parking facing the wrong way), Dog Warden (EDC), Recycling Officer (EDC), Youth Club representative, Bowling Club representative. County Cllr Bird and District Cllr Hughes to be invited to attend.
- 9 Football stand – project update.** The Chairman informed the meeting that erection of the stand would start during the current week and that there would be an additional structural cost. However, it was anticipated that this would be offset by further grants for which the Clerk had applied. The Clerk informed the meeting that the Fire Safety Officer was preparing the required letter addressing regulation 16B for submission to EDC Building Control.
- 10 Grasscutting contract for 2008 season.** Council discussed the merits of the various quotes received and RESOLVED to award the contract for the 2008 season to D Kipling. *Proposed by Cllr Hodgson, seconded by Cllr Jackson.* The Clerk would write to thank all those who had submitted tenders.
- 11 Correspondence:**
- 11.1 Council acknowledged receipt of notice of M6 motorway resurfacing and associated works between junctions 39 and 40 starting 18 February 2008 for 4 weeks.
- .2 Council acknowledged receipt of the EDC consultation on proposed Dog Control Order which had been circulated and the Clerk was authorised to respond requesting the inclusion of the Rosgill Play Area and indicating the Council's support for the measures.
- 11.3 Council acknowledged request from Shap Pre-school Playgroup for permission to hold a bonfire and fireworks display in Shap in November 2008 plus financial help towards the costs. The Clerk was authorised to respond to find out where the group intended to stage the bonfire/fireworks display, to come back to the Council with further ideas but also indicating that the Council would not give permission for the use of the Memorial Park and recommending that the group avoid the Bampton event date.
- .4 Council acknowledged response from EDC re overflowing recycling containers. Cllr Warburg suggested a concentrated period of monitoring. The Clerk would continue to monitor the situation on Mondays. The Chairman indicated that the recycling centre should be the subject of a future agenda item.
- .5 Council acknowledged receipt of notice of consultation re Carlisle and Eden Crime and Disorder Reduction Partnership's suggested priorities which had been circulated and noted that the Clerk had responded by the deadline on behalf of the Council supporting the priorities.
- .6 Council acknowledged receipt of notice of 2008/9 annual subscriptions to CALC of £236.50 & Local Council Review of £13.50 which would be passed for payment at the next meeting of the Council.
- .7 Council acknowledged receipt of the notice that the Lake District & Yorkshire Dales National Park consultation has been placed on hold.
- .8 Council acknowledged receipt of the EDC Guide to Planning Applications requirements and National Standard Planning Application forms mandatory from April 2008. Cllr Warburg offered to review the documentation, particularly in relation to the local guidance.
- .9 Council acknowledged receipt from CALC of copies of correspondence between CALC and the County Council re Highways Stewards/Parish Lengthsmen schemes.
- .10 Council acknowledged receipt of confirmation from the EDC Architect that the toilet refurbishment is proceeding and tenders are being sought. Cllr Hughes reported that he had asked for assurance on this question at the February meeting of the EDC Community & Economy Committee.
- 12 Matters for report:**
- .1 Cllr Sowerby reported three street lights out at Carleton Terrace. He would check on the numbers and report back to the Clerk who would report the matter to the relevant authority.
- .2 Cllr Sowerby reported that he had received a request for signage in relation to horses on the road. The Clerk would pursue this matter with Highways.
- .3 Cllr Sowerby reported that the gullies/drains from Toll Bar to the start of the village were blocked. The Clerk would report via the Highways Hotline.
- .4 Cllr Sowerby reported on the rabbit fencing at the Memorial Park, particularly the installation of netting on the existing fencing which had not been anchored to the ground and the leaning posts in the play area. These matters would be pursued with Network Rail.

Signed .....(as a true record) Date .....

Minute

13-07/8

43

- .5 Cllr Sowerby reported on the installation of barbed wire atop the fence adjacent to the school wall at the eastern edge of the school playing field. This was seen as a matter for the school.
- .6 Cllr Hodgson reported on speeding vehicles at the southern end of the village. The Clerk would report to the police.
- .7 Cllr Hodgson informed the meeting about the availability of wood chippings at Force Beck. These would be advertised in the next edition of Shap Today.
- .8 Cllr Watson reported speeding vehicles at the northern end of the village (see 12.6 for action).
- .9 Cllr Bindloss reported that work had begun on Shap Abbey bridge.
- .10 Cllr Hughes informed the meeting about the proposed move to a cabinet system at EDC subject to consultation.
- .11 The Chairman reported on the increased wagon traffic between Shap Beck and Corus sites. The response from Corus to the Council's enquiry on this matter, including the spot check survey results, were noted.
- .12 Council noted that the new Community Policeman is PC Nick Hodgkinson. The Clerk informed the meeting that contact details for PC Hodgkinson and PCSO Stuart Brownrigg had been posted on the notice board. It was confirmed also that these would also appear in the next issue of Shap Today.
- .13 The Clerk reported that PC Hodgkinson had requested the Council to consider illuminating the bus shelter. This item would be placed on the next agenda.
- .14 Council acknowledged receipt of CALC consultation re greater influence for local councils in line with White Paper. As a response was required by 4 April 2008 Council agreed that Cllrs Warburg and Jackson together with the Clerk would prepare a response on behalf of the Council.
- .15 Council acknowledged receipt of notice of CALC Conference on Saturday 29 March 2008, Newton Rigg, 10.30 am. Cllrs Jackson, Warburg and the Clerk would attend.
- .16 It was noted that Cllrs Hodgson, Sowerby and Warburg and the Clerk attended the Eden Fells Meeting at Crosby Ravensworth.

**13 Date of next meetings:**

Ordinary meeting of Parish Council - Monday, 7 April 2008 at 7.30pm at the Market Cross.

Annual Parish Meeting - Monday 21 April 2008 at 7.30pm in the Memorial Hall Green Room.

The meeting closed at 9.35 pm.

Signed .....(as a true record) Date .....