

SHAP PARISH COUNCIL**Minutes of the Ordinary Meeting
Monday 6 October 2008 at 7.30 pm
Venue: Market Cross****Attendance:**

Chairman:	Mrs J Jackson
Councillors:	Mrs A Bindloss, Mr H Harrison Mr A Sowerby, Mr G Stainton, Mrs P Watson Mr W Warburg, Mr M Weightman
District Councillor:	Mr N Hughes
Assistant Clerk:	Mrs S Apps
Public:	None

96/10/08 Apologies for absence: Cllr Hodgson, Cllr Mallinson

97/10/08 Minutes of the Ordinary Meeting of 8 September 2008 signed as a true and accurate record.

98/10/08 Declarations of interest - none

99/10/08 Finance

99.1 Council RESOLVED to approve the statement of accounts to 3 October 2008. *Proposed Cllr Weightman, seconded Cllr Watson.*

99.2 Council RESOLVED to authorise payment of the following accounts:

Payments made between meetings:

D Kipling – grasscutting (part August 2008) [Highways Act 1980, s96; LGA 1976, s19]	£264.38
Scott Duff & Co – Land Registry Inspection & Village Green Search fees [LGA 1972, s124]	£44.00
Wages – 12 Sept to 3 Oct 2008 [Litter Act 1983, s5; Public Health Act 1987, s144]	£393.96
HMRC - tax & NI July to Sept 2008 [LA 1983, PHA 1987, LGA 1972]	<u>£554.40</u>
Total	£1256.74

Payments for approval this meeting:

Viking Direct – office supplies [LGA 1972, s111]	£91.56
D Kipling – grasscutting Sept 08 [Highways Act 1980, s96; LGA 1976, s19]	£264.38
Clerks' salaries – September 2008 [LGA 1972, s112]	<u>£267.20</u>
Total	£623.14

Proposed Cllr Warburg, seconded Cllr Sowerby.

99.3 Council acknowledged receipt of VAT refund of £1926.84.

100/10/08 Planning applications:

100.1 3/08/9017, Shap Beck Quarry, determination of conditions under Review of old mineral planning permission (3/92/9013) in accordance with Environment Act 1995. Deadline for response – 24 October 2008. A response reflecting the points raised in discussion to be submitted by the deadline.

Signed(as a true record)

Date

- 101/10/08 Land Registration, Memorial Park** – update on registration and transfer approval. Council RESOLVED to go ahead with the registration of land into Shap Parish Council, previously registered to Trustees, subject to all legal issues being defined. Scott Duff to be advised accordingly.
Proposed Cllr Stainton, seconded Cllr Warburg.
- 102/10/08 Pavilion Committee – report of meeting re water charges.** Meeting has not yet been held – nothing to report.
- 103/10/08 Standing Orders review** – to arrange initial meeting date for working group. Meeting arranged for Monday 27 October 2008 10am. Cllrs Jackson, Sowerby, Warburg, Watson and Clerk and Assistant Clerk to attend.
- 104/10/08 Quality Parish Status** – update on new quality tests. Council were informed of the new additional tests for achieving quality status related to Communication and Community Engagement, including provision of a Council newsletter 4 times per year, Promoting Local Democracy and Citizenship and a Training statement of intent, including identifying needs and planning training for councillors. A decision on whether or not the Parish Council will apply was deferred to the next meeting.
- 105/10/08 United Utilities** – removal of tree branches affecting overhead electricity supply at southern boundary of Memorial Park. Council noted that work had been commissioned.
- 106/10/08 Tree removal Memorial Park** Council noted that work would begin on 20 October 2008.
- 107/10/08 Tennis Court & play area fencing repair quotations:** Council RESOLVED to award the Contract to Frank Grundy. Accordingly, letters would be issued by the Clerk.
Proposed Cllr Weightman, seconded Cllr Watson.
- 108/10/08 Correspondence:**
- 108.1 Council acknowledged receipt of copies for consultation of EDC Core Strategy DPD & Sustainability Appraisal – deadline 31 October 2008. No further action required.
- .2 Council acknowledged receipt of consultation from the Department of Communities and Local Government on the *Making and Enforcement of Byelaws*, deadline 20 November 2008. Cllr Warburg agreed to peruse the document on behalf of the Council.
- .3 Council acknowledged receipt of information on CALC of Health & Safety training course on 13 November 2008.
- .4 Council noted that Mr Kevin Douglas, Chief Executive of EDC, will be attending the Council meeting scheduled for 5 January 2008.
- .5 Council noted that Mr Tony Brunskill, Chairman of EDC, will be attending the Council meeting scheduled for 2 February 2008.
- .6 Council acknowledged receipt of response from Cumbria Highways re highway improvements at Shap Beck Quarry entrance and noted that they were investigating further.
- .7 Council acknowledged receipt of notice that the Carlisle & Eden Crime & Disorder Reduction Partnership in conjunction with the National Probation Service will arrange removal of graffiti if supplied with details and noted receipt of associated poster.
- .8 Council acknowledged receipt of report of Eden Councils' Association meeting on 17 September 2008.
- .9 Council acknowledged receipt of information re EDC holiday sports scheme. Council would endeavour to find a local co-ordinator.
- .10 Council acknowledged receipt of notice of Police Liaison meeting – 29 October 2008 at 7.00 pm at Penrith.
- .11 Council acknowledged receipt of information from the Independent Complaints Advocacy Service re support for complaints in respect of NHS services, treatment or care.
- 109/10/08 Matters for report.**
- .1 Cllr Jackson reported on the progress of the new public toilets and has received assurances from the contractor and Eden District Council that the work will be completed by 13th October 2008.
- .2 Cllr Jackson reported that the Recycling enclosure is going to the EDC October meeting for funding. It had been felt that the clothing bank could be removed but EDC have advised that it is well used and could we find another site for it, therefore it has been decided to put the clothing bank where the plastics is now. Deborah Garnett to be advised of the Council's decision.
- .3 The meeting was advised of our invitation to LDNP Chief Executive Meeting on 1st December 2008. As this clashes with the Parish Council Meeting it was felt unlikely that anyone would be able to attend.

Signed(as a true record)

Date

However, Cllr Weightman expressed an interest and the Assistant Clerk agreed to find out where the meeting was being held and advise accordingly.

- .4 The meeting was advised that the North West of England Plan Regional Spatial Strategy to 2021 has now been published.
- .5 The meeting was advised of the forthcoming CALC AGM to be held on 8 November 2008. Also included from CALC was guidance on the employment of Parish Stewards and Parish Council Trends. The latter two items to be included on the next agenda.
- .6 Cllr Jackson reported on the receipt of a letter from the Chair of the School Governors regarding the proposed removal of the traffic island outside the Kings Arms. The clerk would draft a response.
- .7 Cllr Hughes reported that there had been a meeting held at school in respect of the 'Better Ways to School Programme'. Representatives of CCC, EDC and the Police had been present but the Parish Council had been omitted from the list of invitees. The Clerk would draft a letter of response in relation to points 109.6 and 109.7. This item also to be included on the next agenda.
- .8 Cllr Hughes reported that small-scale improvements by Cumbria County Council for Shap may be agreed. Eden Local Committee of Cumbria County Council had agreed the possibility of Traffic Sign improvements at Toll Bar, and the provision of a parking bay opposite the butchers. But Cllr Hughes pointed out that this was not a guarantee that the work would be done next year.
- .9 Cllr Sowerby reported Fly tipping in the lay-by south of Shap Wells entrance on the A6 at Roman Road Corner. The Clerk would report to Eden District Council.
- .10 Cllr Hughes reported that Rosgill Phone box had been saved.
- .11 Cllr Hughes reported that the Shap Surgery contract was about to go to tender and that the detailed architects drawings were due at the end of October 2008.
- .12 Cllr Warburg reported on a forthcoming meeting/seminar on planning being held by CALC/BDC on 11 November 2008.
- .13 Cllr Warburg reported on a forthcoming meeting of Eden Association of Local Councils on 19 November 2008; Cllr Warburg and the Assistant Clerk would attend.

110/10/08 Date of next meeting: Monday 3 November 2008.

The meeting closed at 8.40 pm.

Signed(as a true record)

Date