

SHAP PARISH COUNCIL

**Minutes of the Ordinary Meeting
Monday 8 September 2008 at 7.30 pm
Venue: Market Cross**

Attendance:

Chairman:	Mrs J Jackson
Councillors:	Mrs A Bindloss, Mrs P Watson, Mr D Mallinson, Mr E Hodgson, Mr A Sowerby, Mr G Stainton, Mr W Warburg, Mr M Weightman
District Councillor:	Mr N Hughes (from 8.10 pm)
Clerk:	Mrs D Waterworth
Asst. Clerk:	Mrs S Apps
Public:	None

82/9/08 Apologies for absence Cllr H Harrison.

83/9/08 Minutes of the Ordinary Meeting of 4 August 2008 signed as a true and accurate record.

84/9/08 Declarations of interest None

85/9/08 New Assistant Clerk The Chairman formally welcomed the new Assistant Clerk, Mrs Sue Apps. Council RESOLVED to ratify the appointment. *Proposed Cllr Bindloss, seconded Cllr Hodgson.*

86/9/08 Finance

86.1 Council RESOLVED to approve the statement of accounts to 5 September 2008. *Proposed Cllr Warburg, seconded Cllr Hodgson.*

86.2 Council RESOLVED to authorise payment of the following accounts:

Payments made between meetings:

D Kipling – grasscutting July 08 [Highways Act 1980, s96; LGA 1976, s19]	£505.25
Scott Duff & Co – Land Registry fee [LGA 1972, s124]	£40.00
Wages – 8 August to 5 Sept 2008 [Litter Act 1983, s5; Public Health Act 1987, s144]	£492.45
Total	£1037.70

Payments for approval this meeting:

BDOStoy Hayward – external audit fees [LGA 1972, s111]	£334.88
Shap Local History Society – premises rates, elec, repairs [LGA1972, s133]	£500.00
S Lewis – gardening [Open Spaces Act 1906, ss 9&10]	£75.00
Shap Memorial Hall – room hire 21 & 30 April 2008 [LGA 1972, Sch 12, paras 9 & 14]	£20.00
Internal Auditor – honorarium [LGA 1972, s111]	£75.00
Post Office – stamps (72 @ 36p, 24 @ 27p) [LGA 1972, s111]	£32.40
CALC – training course fees [LGA 1972, s111]	£25.00
Clerk's salary – August 2008 [LGA 1972, s112]	£190.10
Total	£1252.38

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Council noted that the grasscutting invoice included reclaimable VAT and that the increase in External Audit fees was the result of increased expenditure for 2007/8 and, therefore, a correspondingly higher scale charge.

Proposed Cllr Hodgson, seconded Cllr Watson.

Signed(as a true record)

Date

- 86.3 Council RESOLVED to authorise virement of £150 from contingency to audit. *Proposed Cllr Mallinson, seconded Cllr Watson.*
- 86.4 **External Auditor's opinion.** Council acknowledged receipt of the External Auditor's opinion that the annual return for 2007/8 is in accordance with the Audit Commission's requirements and no matters of concern relating to relevant legislation and regulatory requirements have been raised. The Council reconfirmed approval of the annual return.
- 86.5 Council acknowledged receipt of budget update.
- 87/9/08 Planning applications:**
- 87.1 Consultation on Scoping Opinion for Environmental Impact Assessment for future planning application at Shapfell Quarry. Council noted the response of 23/08/08.
- 87.2 Planning decision, 08/0341 Plane Trees Barn, Shap, double wooden garage – granted.
- 87.3 Planning decision, 3/06/9010 & 3/06/9011, Shapfell Quarry, Hardendale, variation of conditions of planning permissions 3/93/9002 & 3/88/1300 – granted.
- 87.4 Planning decision, 08/0493 9 Brackenber Lodge, Shap, erection of summer house – granted.
- 87.5 Planning decision, 08/0226 Land adjacent to Peggy Nut Croft, single storey Medical Centre with car parking and access – granted. Council noted the conditions attached to the permission and acknowledged receipt of the revised plans from EDC. Council also noted the response from EDC to Members' request for consultation re the planning conditions and agreed that the Clerk would convey Members' views. Council acknowledged receipt of a letter from Cumbria NHS Primary Care Trust relating to the shortcomings of the consultation process.
- 88/9/08 Managing Radioactive Waste** – initial "sounding" from County Council, deadline 14 October 2008. Council RESOLVED to support the County Council expressing a without commitment interest to examine whether there should be a repository in Cumbria. *Proposed Cllr Warburg, seconded Cllr Hodgson.*
- 89/9/08 Quarries – to receive minutes of August meeting with quarry representatives and consider representation to Highways re signage and road marking at Shap Beck Quarry entrance.** Council acknowledged receipt of the minutes of the August liaison meeting with representatives of Shap Beck and Shap Fell Quarries and agreed that the Clerk should write to Highways to request improvements, notably, signs warning of the quarry entrance and double white lines to prohibit overtaking.
- 90/9/08 Highways – signage improvements.** Council noted the contents of the response from Highways re responsibilities in relation to signage. In the case of private attraction direction signs, these would be at the owner's expense, highway direction on the M6 link road would be at the highway authority expense and replacement of village boundary signs at the Parish Council expense. Highways were prepared to consider a joint venture in relation to a consolidated tourism sign at the Toll Bar junction.
- 91/9/08 Draft budget preparation for 2009/10.** Council agreed a working group of Cllrs Jackson, Bindloss, Mallinson and Warburg together with the Clerk and Assistant Clerk and a meeting was arranged for Monday 22 September 2008 at 7.30 pm at the Market Cross.
- 92/9/08 Standing Orders review** Council agreed a working group of Cllrs Jackson, Sowerby and Warburg with the Clerk and Assistant Clerk; dates to be finalised at the October meeting.
- 93/9/08 Correspondence:**
- 93.1 Council acknowledged receipt of information that EDC has agreed to object to closure of Rosgill telephone box.
- 93.2 Council acknowledged receipt of update bulletin from Eden Housing Association re remodelling of Wasdale and noted the timescale for the work commencing early January 2009.
- .3 Council acknowledged receipt of notification that EDC Scrutiny Panel have accepted for scrutiny the Parish Council's suggestion of Community Grants but rejected the suggestion of Sports Policy as it has been rewritten. Council agreed that the Clerk should try to obtain some commitment to providing a Holiday Sports programme for the village.
- .4 Council acknowledged receipt of notification from EDC re Recycling Credit of £459.24 due imminently.
- .5 Council acknowledged positive response from Lowther Estates re demolition of brick building at Toll Bar junction.

Signed

(as a true record)

Date

- .6 Council acknowledged receipt of notification of Community Planning workshop at Kirkby Thore, 3 September 2008 and noted that it had ultimately been cancelled.
- .7 Council acknowledged receipt of notification of AGM of Eden Association of Local Councils, 17 Sept 2008 at Penrith. Cllr Warburg, the Clerk and Assistant Clerk would attend.
- .8 Council acknowledged receipt of report "Shaping Our Lives" related to the consultation on the replacement of six residential care homes in Cumbria.
- .9 Council acknowledged receipt of Cumbria Youth Support Services newsletter for August 2008 and the Clerk agreed to email on to Cllr Warburg.

94/9/08 Matters for report.

- .1 The Clerk informed the meeting of her impending leave from 6 – 20 October 2008.
- .2 The Clerk raised the problem of lack of repairs to reported blocked drains and gullies. Council authorised the Clerk to write to Cllr Bird setting out the detail.
- .3 The Clerk reported that holes had appeared in the tennis court surround netting and she had written to Frank Grundy for a quotation for the repair.
- .4 The Clerk reported that Mr Kevin Douglas, Chief Executive of EDC, wishes to attend a Council meeting to update Members and discuss his local issues. Council authorised the Clerk to invite Mr Douglas to the December meeting.
- .5 The Clerk reminded the meeting about the CCC competition to win £100 of plants to support Cumbria in Bloom designs and the Chairman offered to pursue this with an interested party.
- .6 The Clerk informed the meeting of a forthcoming Neighbourhood Forum meeting on 22 September at 7.00 pm at Bolton Memorial Hall.
- .7 Cllr Sowerby reported that work to the footway on Croft Avenue had been completed.
- .8 Cllr Hughes informed the meeting of the possibility of purchasing redundant telephone boxes for £1 and an operational unit for £500.
- .9 Cllr Hughes informed the meeting that the Arts and Leisure budget cuts were not as fearful as first thought although cuts to grass cutting and hard surface sweeping were anticipated.
- .10 Cllr Hughes passed on the Chief Executive's concern about the apparent absence of a lifeguard during swimming sessions. The Assistant Clerk assured the meeting that all children's sessions had the requisite lifeguard in attendance.
- .11 Cllr Hughes described the proposals for improvements at Lowther Castle which would reduce the car numbers to 20% of the original proposal.
- .12 Cllr Hodgson reported an instance of inconsiderate parking obscuring driver's vision of the road. The Clerk would pass the matter to the police.
- .13 Cllr Hodgson requested permission to lop branches off trees either side of Green Farm entrance which were obscuring vision and this was granted.
- .14 Cllr Stainton reported that the camber of the road to the front of the bungalows at Gayle Avenue was resulting in a pool of water through which residents had to pass. The Clerk would report to Highways.
- .15 Cllr Watson reported that a street light was out on Moss Grove. The Clerk would report to EDC.
- .16 Cllr Watson reported overgrown roadside between Emperor's Lodge and Thrimby Top. The Clerk would report to the Highways Steward.
- .17 Cllr Jackson reported that EDC would be liaising with Lowther Estates to effect improvements to the old disused quarry to the North of Brinn's Farm, notably, removal of rubbish, bolder fill and replanting.
- .18 Cllr Jackson brought to the meeting's attention correspondence she had received from the Pavilion Committee regarding the broken water supply pipe and associated costs. It was agreed that Cllrs Jackson, Hodgson, Mallinson, Sowerby and Weightman would meet with members of the Committee at a date to be arranged.

95/9/08 Date of next meeting: Monday 6 October 2008.

The meeting closed at 9.20 pm.

Signed(as a true record)

Date