

SHAP PARISH COUNCIL

**Minutes of the Ordinary Meeting
Tuesday 5th September 2011 at 7.30 pm
Venue: Market Cross**

Attendance:

Chairman:	Mrs J Jackson
Councillors:	Mrs A Bindloss, Miss N. Brass, Mr E. Hodgson, Mr W. Jones, Mr D Mallinson, Mr D. Newsome, Mr A Sowerby, Mr W Warburg.
District Councillor:	Mr N. Hughes (arrived at 8.30p.m.)
County Councillor	None
Police	None
Clerk	Mrs J. Scott-Smith
Public:	Two

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- 87/9/11 Apologies for Absence.** Apologies for absence were received from CC Cllr T Lowther.
- 88/9/11 RESOLVED that Minutes of the Ordinary Meeting held on 1st August 2011 were signed by the Chairman as a true record.**
- 89/9/11 Declarations of interest.**
89/9/111 Cllr Jackson declared an interest in item 8.
- 90/9/11 Finance**
90/9/111 Council RESOLVED to approve the statement of accounts to 31st August 2011. *Proposed Cllr Newsome, seconded Cllr Hodgson.*
- 90/9/112 Council RESOLVED to authorise payment of the following accounts:
Payment between meetings:
- Wages – 30th Aug to 30th Sept 2011 [Litter Act 1983, s5; Public Health Act 1987, s144]
- | | | |
|---------|---|------------------|
| £530.15 | | |
| | Clerk's Salary August 2011 | £265.57 |
| | Clerk's expenses – August 2011 | £8.52 |
| | CALC – Councillors training (one person) | £24.00 |
| | Shap CDC Funding for Shap Today Aug/Sept 2011-09-06 | £350.00 |
| | EDC Election Invoice | £507.96 |
| | Total | £1,686.20 |
- Proposed Cllr Brass , seconded Cllr Bindloss*
- 90/9/113 Transfer of funds from investment account. The clerk said that the sum of £6,500.00 needed to be transferred from the investment account in order to meet forthcoming planned expenditure. Council RESOLVED to approve the transfer. *Proposed Cllr Hodgson, seconded: Cllr Warburg*
- 91/9/11 Planning applications**
91/9/111 **Planning Application 11/0598** – Two storey extension to dwelling – 17 Gayle Avenue, Shap for Mr K. Hutchinson. The planning department had agreed to grant an extension to allow for this application to be discussed in council. There were no objections or comments raised.
- 91/9/112 **Planning decision** – Application 11/0471 - Listed building application – proposed removal of redundant chimney stack – The Buttermarket, Keld for Miss K. Hale. GRANTED.
- 91/9/113 **LDNPA Planning Application:** Application 7/2011/3095 – Amendments to the proposed extension of living accommodation into adjacent barn and proposed porch to north west elevation – Toathmain Farm, Bampton for Mr & Mrs D. Bletcher.
- 91/9/114 The revised application does not include the installation of a wind turbine of a 'clock tower' design on an existing chimney stack.
- 91/9/115 There were no further comments on this application.
- 92/9/11 Vacancy**
92/9/111 Vacancy of Rural Councillor (Minute ref 66/8/11)
- Signed Jean Jackson.....(as a true record) Date 3rd October 2011 .

- 92/9/112 The vacancy has been reported to Eden District Council.
 92/9/113 The procedure is for a notice of the vacancy to be displayed for 14 days. A request may be made to hold an election this must be made and signed by 10 people. If there is just one nomination that person is elected unopposed. If there is no request for election then the Parish Council can co-opt to the vacancy.
 92/9/114 Eden District Council have offered to prepare a notice for display advising of the vacancy.
 92/9/115 One councillor enquired whether this might be a good time to look at changing the ratio of Rural and Parish Councillors as discussed in October 2010 (Minute ref. 116/10/10). The Chairman will make contact the Eden District Council to enquire about this.

93/9/11 Highways

- 93/9/111 Traffic issues, further acknowledgements on issues reported following the village walks.
 93/9/112 New Village signs – these are now in place following a lengthy wait and look very nice.

94/9/11 St. Michael's Church

- 94/9/111 The Chairman said that a further quote had been obtained following the last meeting (Minute ref 73/8/11:73.5) and this had been for over £4,000. Therefore one of the lower quotes will be accepted.

95/9/11 Grants Policy

- 95/9/111 Deferred from last meeting (Minute ref. 64/7/11 & 81/8/11) The Chairman had downloaded examples of Grants Policies from other councils and will work with the Clerk to compile a new document for Shap Parish Council. This will be circulated for approval at the next meeting.

96/9/11 Village Walks

- 96/9/111 The clerk reported on the response from Highways on the Rosgill issues. This reported that all drainage issues had been undertaken, however the road surface issues at Ash Hill and The Green needed patching not plugging and this was to be forwarded for further inspection.
 96/9/112 The seating in the play area is covered in algae, the clerk had enquired whether this was the responsibility of Eden District Council. An email had been received from Annie Donnelly who said that the seating in the play area was the responsibility of the Parish Council, not Eden District Council.
 96/9/113 Cllr Newsome volunteered to clean the seating.

97/9/11 Quarries Liaison meeting

- 97/9/111 The clerk reported the main issues raised at the Quarries Liaison Meeting held earlier in the day. Full minutes will be available later.

98/9/11 Names on minutes

- 98/9/111 The Clerk reported that she had consulted CALC regarding the correct procedures.
 98/9/112 The advice received was briefly as follows:
 98/9/113 Names of councillors must appear on the list of attendees.
 98/9/114 Minutes recording debates and discussions need not include names of those participating.
 98/9/115 The names of councillors proposing and seconding motions should always be included.
 98/9/116 The clerk added that she believed that the inclusion of councillor names in matters for report was advisable so that parishioners could see that any issues they have raised with councillors are being passed on.
 98/9/117 Councillors were satisfied with these details.

99/9/11 Shap the Way Forward.

- 99/9/111 **Concrete Road:**
 99/9/112 A report had been received by the clerk regarding the cattle grid near to the bridge at Kemp Howe.
 99/9/113 Cllr Warburg had inspected the cattle grid and reported that the bolts appeared to have sheared off and as a result, one of the bars had somersaulted and dropped between two other bars.
 99/9/114 The issue needs to be reported to United Utilities; the clerk will attend to this.
 99/9/115 There was a query about what the legalities were with regard to public access.
 99/9/116 One councillor reported that Satellite Navigation systems are directing motorists onto the concrete road as a route to Haweswater.
 99/9/117 **Properties meeting.**
 99/9/118 The Chairman said that it is important that Cllr Lowther makes arrangements for a meeting with the County Council properties department as soon as possible. She said that she had made contact with him.

100/9/11 Correspondence

- 100/9/111 Email from Mr Gale regarding trees on Gayle Avenue being mown down by the grass cutting team. The clerk had contacted Eden District Council in the belief that they carried out the grass cutting in that area, but had been advised that it was Eden Housing; and advised them too. She had also written to Mr Gale advising him that that she had passed on the complaint, and asking for further

- details about other issues such as the team not wearing safety gear. There has been no further response from either Mr Gale or Eden Housing.
- 100/9/112 Letter from Cumbria County Council Highways advising of overnight road closures for resurfacing work on the road between the Tollbar and Junction 39 of the M6 on the nights of 10th 11th and 12th October between 1800hrs and 0600hrs.
- 100/9/113 Leaflet from Highways with contact details.
- 100/9/114 Email from CALC advising of the government plans to abolish the Audit Commission; this will not affect this council because we do not use that body to audit our Parish Council accounts.
- 100/9/115 Email for CALC requesting an update of councillor names. The clerk had dealt with this.
- 100/9/116 The Clerk had written in length to Mr J. Lewis Jnr. regarding the issues he had raised, advising him of the findings during the parish walks; councillors were offered copies should they wish.
- 100/9/117 CALC information on training and development opportunities. The Clerk indicated that she was interested in doing the CiLCA course at Penrith. There were no objections.
- 100/9/118 EDC Review of procedures for reporting footway lighting with effect from 1st December 2011.
- 100/9/119 CCC Information on proposed Cumbria Registration Service Modernisation.
- 100/9/1110 Letter from Enterprise Mouchel notice of resurfacing work on footbridges over the M6 between the Crosby Ravensworth road and the M6 Junction 39 from 26 September.
- 100/9/1111 Email forwarded by website regarding the public toilets, this had been passed to Eden District Council.
- 100/9/1112 CALC – advance notice of CALC AGM on Sat 12th November.
- 100/9/1113 NALC Meeting Wed 12th October.
- 100/9/1114 Notice of EDC Debate on changes to national housing legislation Thurs 13 October Penrith Methodist Church

101/9/11 Matters for report

- 101/9/111 Cllr Newsome had received two reports on the condition of Sandy Lane; the lane is reported as being overgrown with some walls rushed, making negotiation difficult. This lane forms part of the Coast to Coast walk. Cllr Hodgson said that he would confirm the owners of the land with fallen walls, and the Chairman would report the matter to Footpaths.
- 101/9/112 Cllr Hodgson reported that two bushes on the verge of the M6 Access road opposite the Orton Road end, they obscure the view around the bend. The clerk will report to Highways.
- 101/9/113 Cllr Warburg reported that the council had been advised about changes on how assets registers should be recorded. He and the Clerk had revised the assets register for the Audit, and would prepare copies for councillors at a later date.
- 101/9/114 Cllr Warburg also reported that he had replied to the planned diversion of the footpath at Naddle but there had been no further development.
- 101/9/115 Cllr Warburg said that the registration of septic tanks had been challenged.
- 101/9/116 The Clerk reported that two street lights were out near the Fire Station, these had been reported by her at the beginning of August and they were still not working. She had contacted Highways again and been told it was 'in the diary'.
- 101/9/117 The clerk reported that she had contacted Network Rail regarding the weeds in the substation opposite Fell Garage. She had received an email saying that the ragwort had been removed, however the remaining weeds such as thistles are still there. She will contact them again asking if they will clear all of the weeds from the whole area..
- 101/9/118 Cllr Brass reported that there were several bags of ragwort lying on the roadside verge opposite Shap Wells road end.
- 101/9/119 It was reported that the grass cutters had been operating without using signs or safety equipment –the Clerk will contact the contracted grass cutter and raise this matter together with the issue of dumping grass cuttings near the play area.
- 101/9/1110 Cllr Mallinson asked if progress could be made with the Kick Wall. The Chairman said that more funding was required.
- 101/9/1111 Concern was expressed about the difficulty with local cover from the fire service, and that regulations were too strict making it difficult for prospective fire fighters to get accepted.. A banner advertising Fire Fighters recruitment drive is attached to the crossing barrier, and this is impeding drivers' view of people waiting to use the crossing.
- 101/9/1112 Cllr Bindloss asked if there was any further progress with the footpath beside the Sports Hall. The Chairman said that she would contact those responsible to try and get something moving.
- 101/9/1113 The Chairman said that some parishioners had reported to her on two public meetings they had attended regarding refuse collections and telephone kiosks.
- 101/9/1114 Cllr Hughes reported on the meetings in question. With regard to telephone kiosks, BT had reviewed these in 2007 and found that lesser used boxes were not making money and recommended removal of them. There is quite a lot of opposition to this move. With regard to fortnightly refuse collection, this matter has been discussed and it has been recommended to the executive that weekly refuse collection be retained, and that they should look further into enhancing kerbside collection of recyclable materials such as plastics and card. The proposal had been accepted today and will go to special council later in the week.

101/9/1115 The Chairman asked why some councils had three separate wheelie bins for recyclable, non recyclable and garden waste. Cllr Hughes said that this was not possible in rural areas where there were narrow roads, it worked best in Urban areas.

102/9/11 Date of next meeting Monday 3rd October.

The meeting closed at 9:15p.m.